

Waukesha County Criminal Justice Collaborating Council
Executive Committee
Minutes of October 14, 2013

Judge Carter called the meeting to order at 8:30 a.m.

Committee Members Present: Judge Lloyd Carter, Sam Benedict, Brad Schimel, Antwayne Robertson, Dan Vrakas. **Absent:** Paul Decker

Also Present: Rebecca Luczaj, Karen Phillips, Sarah Spaeth, Joan Sternweis, Mike Giese, Shawn Lundie, Eric Severson, Clara Daniels.

Approve Minutes from September 9, 2013 Meeting

Motion: Benedict moved, Schimel second, to approve the minutes of September 9, 2013. Motion carried unanimously.

Introduction of Joan Sternweis, HHS Clinical Services Manager & Overview of Efficiencies Created by Moving CJCC to Clinical Services Division

Robertson reassured Executive Committee members that Luczaj's reassignment to the Clinical Services Division would not impact her role and responsibility to the CJCC mission or undermine the various initiatives and practices which have been in place over the last several years.

Robertson introduced Clinical Services Division Manager Joan Sternweis. Sternweis gave a brief overview of the Clinical Services Division. Benedict reiterated his reservations about the structural change taking place. He advised Sternweis to study the history, tradition and mission of the CJCC and the intended purpose of the CJCC Coordinator's position.

Discuss Alternative Days of Week for Future Executive Committee Meetings

Carter stated Monday is his administrative day so it works best for him. After brief discussion there was a consensus to continue to hold Executive Committee meetings on Mondays early in the morning.

Update on No-Cost Extension Request for Alcohol Treatment Court (ATC) Grant

Luczaj stated the no-cost extension request for the ATC grant was approved. The extension request of \$260,960 will carry over to fund ATC through September 30, 2014. ATC operations will go on as planned through that time. Matt Hiller will continue his evaluation and hire a new research assistant to replace Jennifer Brumm-Maciejewski, who resigned for another position.

Luczaj stated that in the 2014 budget, SAMHSA will no longer allow travel or training expenses be paid for with grant funds, which includes attendance at the National Association of Drug Court Professionals (NADCP) annual conference. Luczaj will continue to look for other opportunities to fund training.

Update on 2014 County Executive's Budget for Alcohol and Drug Treatment Court Programs

Luczaj stated that the County Executive's budget included the addition of \$30,000 in tax levy for ATC grant expansion to continue through the 4th quarter of 2014. In addition, \$28,897 of fund balance was added to continue the Drug Treatment Court program in the 4th quarter of 2014. However, current projections indicate that the DTC grant may be underspent by about \$30,000 so it is possible the fund balance appropriation may not be needed. Luczaj and Executive Committee members expressed

appreciation to Vrakas for his support and commitment to ATC and DTC by designating additional funding to continue the programs in 2014.

Discuss & Consider Content of Ongoing Data Reports to CJCC

Luczaj distributed a handout titled "Eau Claire County EBDM/JRI Policy Team Monthly Update – July 2013" for review. In response to Carter's question, Luczaj stated that Eau Claire County has a data analyst on staff as part of the nationwide evidence-based decision making initiative. Along with additional technical support, the Eau Claire CJCC analyst has compiled statistical data into graphs and charts in numerous categories, e.g. jail population, jail bed nights, district attorney's cases, etc. Luczaj asked for input as to what types of data would be relevant for the CJCC to make more informed decisions.

Robertson asked whether the State is considering creating a database for all CJCCs statewide. That type of information is critical for understanding trends and patterns and in exploring long-term implications. Luczaj stated she is not aware of any plan for a statewide database yet. Robertson stated that Eau Claire County's report is comprehensive and detailed and agreed that Waukesha County should explore available options for data collection. Luczaj suggested having Eau Claire County CJCC Coordinator Tiana Glenna come to Waukesha County to give a presentation about their data collection system.

Luczaj noted that Waukesha County does not have a centralized data collection system nor the interfaces to extract information from the data warehouse at this time. Following the upcoming Spillman upgrade, there will eventually be interfaces with CCAP and the PROTECT system that would provide the capability to gather needed data from one centralized location. Until then data would need to be obtained from each department (courts, sheriff) individually. At Carter's request, Luczaj will look into the costs involved in purchasing software that Eau Claire County uses.

Ongoing discussion included suggestions to begin collecting statistical data which could be tracked without any initial cost/investment:

- Average daily population in jail and Huber, male/female, age, race ethnicity, charges, average length of stay
- Pretrial defendants in jail
- Municipal holds in jail
- Federal inmates in jail
- Probation holds in jail
- Average length of stay for pretrial defendants
- Offenders on electronic monitoring
- Clerk of Courts new case filings by offense (felonies, misdemeanors, traffic, etc.)

Carter stated the Clerk's case filings would be easily accessible and could be used to assess current trends in relation to the jail population; however, analyzing that information is a different issue. Benedict said that he would like feedback from the jail on statistics which are the most easily attainable.

Luczaj recalled that Ryan Jurgens used to run reports and post them on the "O" drive. Giese stated his department stopped providing the information because there was no demand for it. He stated that Spillman is "not the best system", which he further validated with examples of how some information is not easily attained. Severson cautioned about being overly optimistic about the Spillman upgrade because past experiences with upgrades/interfaces have been dismal. He added that it is interesting to look at the data, but how relevant is it? Giese opined that the way WCS represents the number of jail

days saved is unrealistic. He advised waiting for the findings of the audit in progress for a more accurate picture of actual jail days saved, costs of programming, etc. through CJCC programs.

Carter and Benedict maintained it is important to collect statistics on a regular basis regardless of how and when the data would be interpreted. Luczaj will contact Kathy Madden and Sheriff's staff regarding available information/statistics for now.

Update on Department of Justice (DOJ) Medication-Assisted Treatment Grant Extension & Change in Project Scope

Luczaj stated the DOJ medication-assisted treatment grant was scheduled to end in August 2013. A request for an extension of the grant has been approved. The six-month extension will run through February 2014. The project scope has been changed to include the use of Vivitrol (injectable form of Naltrexone) for Drug Treatment Court participants. So far 23 DTC clients have been referred for medication-assisted treatment; of those, 15 have been prescribed Naltrexone.

Next CJCC Executive Committee Meeting

Monday, November 11, 2013 @ 8:30 AM, Room C179

The meeting adjourned at 9:19 a.m.